



CAUSEWAY SCHOOL

PUTTING ACHIEVEMENT FIRST

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Headteacher: Ms L Leung

16th July 2018

New Academic Year Arrangements - September 2018

Dear Parent/Carer,

I would like to inform you of the arrangements for the new academic year commencing on **Wednesday 5th September 2018** for all students. There will be staggered arrival of year groups as follows:

Year 7	8.40am
Year 8	10.00am
Year 9	11.25am
Year 10	10.30am
Year 11	9.30am

All students should arrive 10 minutes early and line up on the playground in their new tutor groups. Their tutor will be ready to greet them and lead them directly into assembly. Students will remain with their tutor for the morning session to ensure they are prepared for the term ahead; lessons will commence period 5 after lunch. A normal timetable will resume on Thursday 6th September where the school day begins at 08:40 and ends at 15:00.

All students have been informed about their new tutor group, however we will also have group information on notice boards at the start of the year in case they forget. The pastoral team for the new academic year is as follows:

Heads of Key Stage 3 (Year 7 and Year 8)	Ms DaSilva	sdasilva@causewayschool.org
Assistant Head of Year 7 & 8	Ms Dearnley	edearnley@causewayschool.org
Head of Key Stage 4 (Year 9, 10 and 11)	Mr Hocking	rhocking@causewayschool.org
Assistant Head of Year 9 & 10	Ms Hart	ghart@causewayschool.org
Assistant Head of Year 11	Ms Dench	sdench@causewayschool.org



Students will receive their new timetable on the first day of term. Causeway operates a two-week timetable and the first week of the academic year is Week 1. The week then alternates throughout the year. Holidays are ignored for the purpose of the timetable, so if one term finishes on Week 1, the next will begin on Week 2 after the holiday period.

I wrote to you in July 2017 to seek your support with mandatory school uniform trousers and skirts in September 2018. The rationale behind this change was to ensure that high standards permeate the whole school. Following parental feedback on this issue, this will not be mandatory for Years 9 - 11 in September 2018. However, I remain committed to rolling out mandatory school skirts and trousers with our new year groups (from September 2017) which includes Year 7 and Year 8 in September 2018.

Please note that where students, in all year groups, are not wearing appropriate school trousers or skirts, parents and carers are required to purchase mandatory school trousers or skirts. I am pleased to inform you that we have worked with our uniform providers who have reduced their price for school trousers by £2.00 so they fall in line with other schools in the local area. All school uniform can be purchased online at <http://www.brigade.uk.com/direct/index.php>.

Finally, all the staff at Causeway School would like to thank our parents and carers for their support this year. We wish our students and their families a wonderful, relaxing summer break and look forward to seeing you all on Wednesday 5th September 2018.

Yours sincerely

A handwritten signature in cursive script, appearing to read 'L Leung', written in black ink.

Ms L Leung
Headteacher